

**NEW JERSEY MODEL STUDENT TRAINING PLAN
FOR PAID, SCHOOL-SPONSORED STRUCTURED LEARNING EXPERIENCES**

(N.J.A.C. 12:56-18, School-to-Work Program, and N.J.A.C. 6A:8-3.2, Career Awareness and Exploration)

Student: District/School: Employer/Agency:	Student SLE Title: SLE Start Date: SLE End Date:	
Summary description of the paid SLE: (Include any tools, equipment, and materials that the student may use or handle as part of the SLE.) 		
Will the student participate in the employer/agency's new employee orientation training? Yes/No If yes, include which Career Awareness and Planning and Employability Skills found under the Career Education and Consumer, Family, and Life Skills Standards will be addressed by the SLE and include them in the SLE activities, below. If not, explain why:		
Will the student participate in the employer/agency's new employee safety and health training? Yes/No If yes, include which Safety Skills found under the Career Education and Consumer, Family, and Life Skills Standards will be addressed by the SLE and include them in the SLE activities, and include them in the SLE activities, below. If not, explain why:		
Goal Statement: (Repeat the following three sections as necessary) 		
Learning Objective(s): 		
Describe the Student's SLE Activities	NJ Core Curriculum Content Standard Cumulative Progress Indicators (CPIs) Addressed by the Activities	Documentation to be Collected Showing Achievement of CPIs Addressed by Activities
Describe the formative assessments to be used by the school/employer to assess the student's progress towards the attainment of the SLE objective(s): 		
Describe the summative assessments to be used by the school/employer to assess the student's completion of activities and the attainment of the SLE objectives: 		

NEW JERSEY MODEL STUDENT TRAINING PLAN
FOR PAID, SCHOOL-SPONSORED STRUCTURED LEARNING EXPERIENCES

(N.J.A.C. 12:56-18, School-to-Work Program, and N.J.A.C. 6A:8-3.2, Career Awareness and Exploration)

Describe how the paid SLE will be documented in the student's portfolio and how it will be graded and/or credit will be awarded:

NOTES:

PAID SLE STATEMENT

We understand that this paid, school-sponsored structured learning experience is a learning activity and that the student is not entitled to a promise of employment at the completion of the paid structured learning experience, as per the New Jersey Child Labor Regulations, N.J.A.C. 12:56-18.2.

We have reviewed and are in agreement with the structured learning experience description, learning objectives, activities, and assignment of grade and/or credit of this paid structured learning experience. We agree to complete all required paperwork and maintain all required documentation for this paid structured learning experience. The school SLE teacher coordinator and the SLE employer/agency mentor agree to conduct regular onsite monitoring of this paid structured learning experience, no less than 30 minutes for every 10th day that the student reports to the SLE site as per the New Jersey Child Labor Regulations, N.J.A.C. 12:58-1.2(d)5. The student agrees to uphold his or her responsibilities in compliance with this student training plan.

Signature of SLE Teacher/Coordinator: _____ **Print Name:** _____ **Date:** _____

Signature of Employer/Agency Mentor: _____ **Print Name:** _____ **Date:** _____

Signature of SLE Student: _____ **Print Name:** _____ **Date:** _____

Signature of Parent/Guardian: _____ **Print Name:** _____ **Date:** _____

*****ATTACHMENT: Paid Structured Learning Experience Agreement and Employment Certificate***

**NEW JERSEY MODEL STUDENT TRAINING PLAN
FOR PAID, SCHOOL-SPONSORED STRUCTURED LEARNING EXPERIENCES**

(N.J.A.C. 12:56-18, School-to-Work Program, and N.J.A.C. 6A:8-3.2, Career Awareness and Exploration)

IMPORTANT SUPPLEMENTAL INFORMATION

All paid, school-sponsored structured learning experiences must comply with N.J.A.C. 12:56-18, Child Labor Regulation: School-to-Work Program. The following conditions shall be met to allow for paid structured learning experience activities of students at for profit and not-for-profit organizations:

- (1) The activity must be related to a formal student training plan;
- (2) There is collaboration and planning between worksite staff and school staff resulting in clearly identified learning objectives related to the paid activities;
- (3) Any productive work is incidental to achieving learning objectives;
- (4) The student receives a grade and/or credit for time spent at the worksite and the student is expected to achieve the learning objectives;
- (5) The student is supervised by a school official and a workplace mentor;
- (6) The paid activity is of a limited duration, related to an educational purpose and there is no guarantee or expectation that the activity will result in employment; and
- (7) The student does not replace an employee.

NOTE: The New Jersey Department of Labor and Workforce Development and the New Jersey Department of Education prohibit the placement of SLE students into hazardous occupations or hazardous work environments, and prohibit SLE students from using any hazardous/prohibited equipment, tools, or materials. Paid structured learning experience activities may take place either for profit or not-for-profit sites.

Use the “New Jersey Model Student Training Plan For Paid, School-Sponsored Structured Learning Experiences” form for the following SLEs:

- 12th grade options (*if paid*)
- Career exploration/orientation (*if paid*)
- Community-based instruction/placements+ (*if paid*)
- Community rehabilitation program+
- In-school work experience+
- School-based or school-sponsored enterprise (*if paid*)
- Sheltered workshops+
- Supported employment+
- Vocational assessment/exploration+ (*if paid*)

** Requires an Individualized Education Plan (I.E.P.)*

For definitions of the above SLEs, visit http://www.nj.gov/njded/voc/sle/sle_man.htm

**NEW JERSEY MODEL STUDENT TRAINING PLAN
FOR PAID, SCHOOL-SPONSORED STRUCTURED LEARNING EXPERIENCES**

(N.J.A.C. 12:56-18, School-to-Work Program, and N.J.A.C. 6A:8-3.2, Career Awareness and Exploration)

IMPORTANT URLS

- New Jersey Department of Education/Core Curriculum Content Standards: <http://www.state.nj.us/njded/cccs/>
- Department of Education/Structured Learning Experiences: <http://www.nj.gov/njded/voc/sle/>
- Department of Education/Twelfth Grade Options: <http://www.nj.gov/njded/aps/heqi/option.htm>
- Department of Labor/Child Labor Laws: <http://www.state.nj.us/labor/lse/childlabor.html>
- Youth 2 Work: Teen Worker Worksite Safety: <http://www.osha.gov/SLTC/teenworkers>